

WAIKOLOA BEACH MARRIOTT

RESERVATION REQUEST FORM

Japan US Science, Technology & Space Application Program (JUSTSAP) Workshop
November 13, 2004 - November 16, 2004

Name _____ # of Adults _____ # of Children _____ Ages of Children _____
Organization _____ Ph _____ Fax _____
Email _____ Pager/Cell _____
Address _____
Arrival Date _____ Departure Date _____ Sharing with _____

<u>Room Type</u>	<u>Room Rate</u>
<input type="checkbox"/> Run of House	\$150
<input type="checkbox"/> Run of Ocean	\$160

Room Rate is for single/double occupancy. Extra person charge is \$40 per night. Children 17 years and under sharing same room with parents are at no charge. Maximum occupancy is 4 people.

(Please add 11.416% General Excise & Transient Accommodations Tax to above room rates- taxes are subject to change)

This special room rate is available for 3 days before and 3 days after your main program dates, subject to availability. Reservations received within 30 days of arrival date will be on space available basis. Early reservations are advised as blocks may fill prior to reservations cut-off date. Check-in time is 3:00PM and checkout time is 12 Noon. Please check bedding type request and smoking preference.

☐ King Bed ☐ 2 Double Beds ☐ Smoking ☐ Non-Smoking

DEPOSIT INFORMATION: Waikoloa Beach Marriott will confirm your reservation with two nights deposit plus tax or credit card guarantee.

- ☐ I have enclosed a check or money order for a two nights deposit plus tax.
Make checks payable to: Waikoloa Beach Marriott. **PLEASE DO NOT SEND CASH!**
- ☐ Guarantee my reservation to the following credit card:

☐ American Express ☐ Diners ☐ Visa ☐ MasterCard ☐ Discover

Credit Card # _____ Expiration Date: _____

Name on Card _____

Address of Cardholder _____

Signature _____

CANCELLATION POLICY: Cancellation of the reservations may occur anytime between thirty (30) days and seventy-two (72) hours prior to arrival without charge. If cancellation occurs within 72 hours prior to arrival, the hotel will charge for the entire stay.

PORTERAGE: At individual's discretion if baggage handling service is required.

Hotel reservations may be made no later than **October, 1, 2004** by completing this form and either mailing or faxing it to the address below or by calling our reservations department.

WAIKOLOA BEACH MARRIOTT

Attention: Group Reservations
69-275 Waikoloa Beach Drive, Waikoloa, HI 96738-5711

FACSIMILE : 1-808-886-1554 TELEPHONE : 1-800-922-5533 or 1-808-886-6789

Reservation Hours (Hawaii Time):

6am-5pm, Monday-Friday; 7am-3pm, Saturday-Sunday

For After Hours Reservations, call 1-800-228-9290

Website: <http://marriott.com/property/propertyPage/KOAMC>